

Toni Roldan, M.A.

AREAS OF EXPERTISE

- Organizational Consulting
- Project Management
- Success Coaching
- Multi-media learning
- Process Design
- Process Improvement
- Succession Planning
- Instructional Design
- Training Delivery
- Facilitation
- Leadership Development
- Soft Skills Development
- Virtual Assistance

KEY WORKSHOPS

- *PACE*: building team-work and communication
- *Circle of Success*: developing core business competencies
- *Personal Strategic Thinking*: creating a strategic blueprint/life plan

Professional Experience

2001-Present	ROLMAY SOLUTIONS , Managing Partner <i>Organizational Consulting Firm</i>
2008-Present	WIN WIN WORKPLACE SOLUTIONS , Senior Consultant <i>Change Management & Organizational Consulting Firm</i>
2008-Present	BANK OF AMERICA , Vice-President Training and Development <i>Banking and Financial Services</i>
2003-2008	COUNTRYWIDE HOME LOANS , VP Client Engagement <i>Mortgage Lending</i>
2002-2003	EARTHLINK NETWORK , Regional Training Manager <i>Billion-dollar Internet Service Provider</i>
2000-2001	SAGOMETRICS CORPORATION , Technical Writer/Web Content <i>E-business intelligence solution provider</i>
1999-2000	EARTHLINK NETWORK , Mgr. Assessment /Instructional Design <i>Billion-dollar Internet Service Provider</i>
1996-2000	GENERAL NETWORKS CORPORATION , Consultant, Project Manager, Trainer, Technical Writer <i>Network Systems Integrator</i>

Education

1996	M.A. PSYCHOLOGY , Occidental College <i>Los Angeles, CA</i>
1992	B.A. PSYCHOLOGY , Occidental College <i>Los Angeles, CA</i>

Memberships & Affiliations

ASTD (American Society of Training and Development)
PMI (Project Mgmt. Institute)
Coachville
The Project Mgmt Network
The International Coaching Group
Occidental Business Association